

SHARANBASVESHWAR COLLEGE OF SCIENCE

CODE OF CONDUCT

Sharanabasaveshwar college of Science is a socio- culture educational institution which pioneered the concept of education as a tool for social changes on the bedrock of Dasoha. While the focus has been on providing opportunities for formal education, there is parallel thrust on values, ethics and the meeting of social obligation. This is an institution that adopts a multipronged approach to ensure a better quality of life. It outlines its principles, policies and some of the laws that govern the activities of the college and to which our primary stake holders (faculty, staff and students) and others who represent the college must adhere to.

Campus Code of Conduct

1. Basic policy governing student life and student staff relationship

1. The college endeavors to provide a living and learning environment in which the student can meet his/her academic goals. The college provides the student a clear understanding of academic requirements which are generally communicated in its brochures.
2. The college will determine when its rules are violated to determine the appropriate course of action. By enrolling in the college, the student accepts the responsibility of compliance with the college rules and regulations and is expected at all times to recognize constituted authority, to respect the rights of others, and to protect private and public property.
3. Every student has the right to all the advantages, prestige and honors accruing to a student of this Institute.
4. We maintain composite culture atmosphere in the campus and shall be knowledgeable about and adhere to all applicable laws and statutes with respect to non-discrimination.

2. Administration

1. The Principal and Management of the College shall be responsible to direct the supervision and coordination of all student activities in the Institute.
2. Disciplinary action will be initiated by the Principal in consultation with GrievanceRedressal Cell established in the college.

3. Leave

1. Prior written permission is required from the Principal at least a day in advance while availing CL or OOD.
2. Not more than 50% of staff members in a Department will be allowed to go on OOD / CL on a particular day.
3. 15 days of causal leave can be availed in a calendar year.
4. Causal leave can be combined with other holidays. However the total period of continuous absence from duty should not exceed ten days.
5. All employees must be on duty on the reopening day and the last working day of each semester.
6. Medical Leave will be sanctioned only on medical grounds. Medical Certificate will be verified for its genuineness.
7. Maternity leave of 180 days can be availed by women teachers
8. Fraternity leave of 15 days days can be availed by male teachers

CODE OF CONDUCT FOR STUDENTS

1. Every student shall wear clean, neat College Uniform in practice, and College ID Card has to be carried by students & have to show as & when asked by authority to show it
2. Interact in a polite and respectful manner with all students and staff of the College at all times.
3. During class hours a student cannot go out of the classroom without the permission of the teacher concerned.
4. The use of mobile phones is strictly prohibited on the college campus. Students who violate this rule will face disciplinary action.
5. The college expects students of both sexes to foster a healthy and decent relationship both on campus and off campus. The very spirit of co-education lies in facilitating such a relationship. Any behavior contrary to this spirit is deemed unlawful and punishable.
6. During leisure hours, students are advised to use the library, and Digital Library.
7. When a teacher enters the classrooms, the students should raise and keep standing until they are asked to sit or until the teacher takes his/her seat.

8. Late comers are forbidden from entering the classrooms. However Five minute grace time is given to late comers
9. Students should handle the furniture and other properties with care. Damaging to the furniture will lead to penalty or suspension from college.
10. Students should stay away from any anti-social activities.
11. Without the permission of the Principal, Students are not permitted to circulate any printed materials or pamphlets.
12. Ragging in any form is a serious offence and it will be dealt with severely.
13. Damage fee will be collected for any damage caused by them knowingly or unknowingly.
14. Visitors are not allowed to meet the students in the classrooms.
15. Students should take care of their belongings. The institution will not be responsible for any loss.
16. Active participation in all the activities expected.
17. Students must keep the campus neat and clean and not throw waste in the campus, except in the waste baskets kept separately for Dry & Wet container bins
18. Students are strictly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambience.
19. The following activities are prohibited:
 - Creating disturbance during college hours in the entire campus
 - Use of cell phones in the college premises
 - Ragging and eve teasing
 - Smoking inside the campus
 - Entertaining outsiders
 - Indulging in malpractices in test and examinations
20. Any violation of the above rules will invite penalty in the form of warning, fine, complaints to parents or any course of corrective measures found suitable by any staff member or the highest authority of the College